



# ESSEX COUNTY OFFICE OF COMMUNITY RESOURCES

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Anna Reynolds  
Director

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**TO:** All Bidders / Respondents  
**FROM:** Rob Wick, PMP Project Mgr  
**DATE:** 7/25/2022  
**SUBJECT:** Addendum #1 Minerva Water System Upgrades RFP

## 1. Responses to Bidder Questions:

- 1) Q: On the deliverables form 12 weeks of RPR services is listed and in the other parts of the document 120 days or 960 hours of RPR services is requested. Please clarify what length of time RPR services are to be estimated for.
  - a) **For the purposes of providing a comparable budget figure, all respondents should use (120) days or (960) hours.**
- 2) Q: Proposal lists supplying technical information and field work to support permitting needs. Task 3 of the deliverables table lists many local, state, and federal permits, but the preliminary engineering report and draft contract indicates Essex County will perform the permitting with technical assistance. Please clarify if Essex County will be drafting and submitting the required permit applications for NYSDOT, NYSDOH, NYSDEC (SEQRA), SHPO, county permits, Tribal consultation, and USFWS or if consultant will be drafting and submitting to Essex County or directly to agencies.
  - a) **All bidders should be prepared to provide any and all technical documentation to support any and all permits required. Essex County will specifically assist with preliminary coordination with SEQR, SHPO, THPO, etc. to ensure all elements relevant to funding compliance is secured. Construction specific permitting, such as coordination with DEC, DOH, USFW, DOT, etc is the responsibility of the engineer of record. Essex County will support where possible.**
- 3) Q: Are there any lead service lines in the replacement area?
  - a) **Refer to the included engineering report as Appendix B; if the data is not contained therein, then this is not data that is readily available at this time.**
- 4) Q: **Is it known whether existing mains are installed to a depth of 5 feet or greater?**
  - a) **Please see response to Q #3 above.**
- 5) Q: **Are there any known buried utilities other than water in the project areas?**
  - a) **Please see response to Q #3 above.**